



## Conservator of Forests, Shivalik Circle/ Working Plan Officer Haridwar Forest Division

5/1, Ansari Marg, Uttarakhand, Dehradun

Phone No-01352658294

Email- cfshiwa-forest-uk@nic.in

### **CONTRACTUAL ENGAGEMENT FOR WORKING PLAN ASSOCIATE**

Application are invited from eligible candidates for contractual engagement as Working Plan Associate, under Working plan officer Haridwar, for various working plan related activities, The name of position, essential/desirable qualification, age limit, monthly consolidated emoluments and other terms and conditions are given below: -

#### **1.Total Number of positions: 02**

**2.Educational Qualifications:**M. Sc in Botany/ Zoology /Forestry /Wildlife from a recognized University/ Institution with 1<sup>st</sup> Division (at least 60% Marks).

#### **3.Desirable Knowledge and Work Experience: -**

- Good knowledge and skills in computer applications (MS-Excel, MS-Word, MS-PowerPoint etc.)
- Field work experience in the field of forestry research with knowledge and experience in identification of trees, shrubs and herbs in the forest and measurement of inventory parameters of forest vegetation.
- Knowledge of GIS, especially handling of GPS devices and basic knowledge on Geospatial Technologies.
- Physically fit for extensive travel and trek in the mountainous/ plain region.
- Research Articles published in a recognized journal.
- Preference will be given to candidate with prior experience of Forestry/Wildlife related research and surveys and in Biodiversity related issues.

**4.Upper Age limit:** 35 Years as on 01-01-2023. Relaxation in upper age limit for SC/ST/OBC/Women candidates as per Uttarakhand State Government rules.

#### **5.Duties and Responsibilities:**

- Analysis of data/information collected during field survey and incorporation in working plan chapters as per new working plan code 2014.
- Data/information collection from division, Data analysis, preparation of reports and relevant deliverables.
- Other additional tasks related to Haridwar working plan.

**6.Fellowship:** Emolument Rs.25000/- per month + HRA based on Government Of India Ministry of Science and Technology Department of Science and Technology Office Memorandum No. SR/S9/Z-05/2019 Dated 10 July 2020.

**7.Tenure:** The estimated tenure of fellowship is initially for the period of six months subject to completion of Haridwar Working Plan. The work of fellow will be evaluated and if found satisfactory, his/ her tenure may be extended further subject to completion of Working Plan

**8.Mode of Application:** Candidates must submit the application in the format attached along with the following documents:

- Self-attested copy of certificate of Identification.
- Self-attested copies of educational qualification from matriculation onwards.
- Self-attested copies of knowledge and work experience certificate, if any.
- All other relevant supporting documents.

1/23477/2023 **9.Mode of Selection:** Applications received will be scrutinized and shortlisted candidates will be called for interview (either in-person or online) before the selection committee. Priority will be given to Candidates with more relevant experience and expertise in related field. The decision of the committee will be final and binding. The committee reserves the right to withdraw/cancel the candidature of one or all selection applications without assigning any reason. The services, which will include biodiversity survey and assessment of the area apart from other services associated with working plan preparation, of selected candidates will be used for the preparation of working plan of Haridwar Forest Division. The selected candidates are expected to travel extensively in the forest areas. The application with complete list of documents must be submitted by hand/ E-Mail (wpoharidwar@gmail.com, cfshiwa-forest-uk@nic.in) sent via registered/ speed post to office of conservator of Forest Shivalik Circle/ Working Plan Officer Haridwar Forest Division 5/1, Ansari Marg, Uttarakhand, Dehradun . No TA/DA will be paid for attending the interview in person. The concerned information may be downloaded from the website www.forest.uk.gov.in.

**Last date for submission of application: 12 June 2023**

**Enclosure: - Application Form**

**Contact Person:- Mr. Gunjan Suyal (Ph. No-9997559000)**

**Signed by Rajiv Dhiman**

**(Rajiv Dhiman)**

**Date: 29-05-2023 16:08:47**

**Conservator of Forests  
Shivalik Circle/  
Working Plan Officer  
Haridwar Forest Division**

**Letter No \_\_\_\_\_ / \_\_\_\_\_ above dated**

**Copy:-CCF IT Cell, Uttarakhand, Dehradun to kindly upload this information on the departmental website.**

**Copy:-CCF, Working Plan, Uttarakhand, Haldwani for kind information.**

**(Rajiv Dhiman)**

**Conservator of Forests  
Shivalik Circle/  
Working Plan Officer  
Haridwar Forest Division**

File No. कार्य-19-102/2/2023-F3-FOREST DEPT (Computer No. 20156)  
**FORM FOR CONTRACTUAL ENGAGEMENT FOR WORKING PLAN ASSOCIATE**  
**(The form must be filled carefully. Incomplete form is liable to be rejected.)**

1. Name (in block letter):  
2. Date of birth:  
3. Nationality:  
4. Father [Husband's name]:  
5. Correspondence address (in block letter):

Latest Passport  
Size Photo

Mobile / Ph. No:

e mail id:

6. Permanent address:  
7. Particulars of educational qualifications (starting with matriculation onward):  
(Attach self-attested photocopies of mark sheets etc.)

S.N.	Examination Passed	Year of Passing	School/College/University	Subjects	Division	Percentage of Marks

8. Details of Work Experience: -

Date:

Signature of the Candidates